

**BUDGET & PERFORMANCE PANEL WORK PROGRAMME 2015/2016**

<b>Matter for consideration</b>	<b>Officer responsible/ External</b>	<b>Expected date of meeting</b>
Financial Monitoring	Chief Officer (Resources)	(1) Quarter 1 – September 2015. (2) Quarter 2 – November 2015. (3) Quarter 3 – February 2016
Corporate Performance Monitoring	Chief Officer (Governance)	(1) Quarter 1 – September 2015 (2) Quarter 2 – November 2015 (3) Quarter 3 – February 2016
Treasury Management Strategy	Chief Officer (Resources)	February 2016
Voluntary, Community and Faith Sector (VCFS) – Review of Activity/ Support of the Citizens Advice Bureau	Chief Officer (Governance)	February 2016
ICT – Bring your own Device	Chief Officer (Resources)	February 2016
Business Travel Plans	HR and OD Manager	February 2016
APSE report and Action Plan, arising from the review of Environments Services, Repairs and Maintenance Service	Chief Officer (Environment)	July 2016
Budget Overspends/Variance	Chief Officer (Resources)	As required
Procurement Strategy	Chief Officer (Resources)	Prior to the updated Strategy being presented to Cabinet.
Update on wider implementation of the CorVu System	HR and OD Manager	As required

**Invitations to Cabinet Members**

<b>Cabinet Member and area of responsibility</b>	<b>Issue</b>	<b>Expected date of meeting</b>
Councillor Blamire, Leader of the Council	Corporate Performance Monitoring	Various – as set out in the Work Programme Report
All Members of Cabinet	Various. Invitations to be extended to Cabinet Members to coincide with issues relevant to their respective portfolios.	Various

## **Briefing Notes**

<b>Matter for Consideration</b>	<b>Date Requested</b>	<b>Officer Responsible</b>	<b>Date Circulated</b>
Expenditure on Venues and Facilities in Lancaster and Morecambe	21.07.2015	Financial Services Manager	TBC
Statutory and non-statutory duties.	15.12.2015	Chief Officer (Governance)	25.01.2016
Court Cases, cost, success rates and the income raised from on the spot fines	15.12.2015	Chief Officer (Governance)	TBC
Information on the Salt Ayre POV Panels output and the original estimates set out in the Business Plan	15.12.2015	Chief Officer (Health and Housing)	TBC
Expenditure on Venues and Facilities in Lancaster and Morecambe.	21.07.2015.	Financial Services Manager.	TBC.